

# **FREDERICTON CHAMBER OF COMMERCE BOARD OF DIRECTORS (SHERATON HOTEL)**

## **MINUTES OF ANNUAL MEETING May 28<sup>th</sup>, 2001**

### **ATTENDANCE:**

Marjorie Tomlinson

Mac MacFarlane

Les Smith

Dave McIlveen

Ken Savage

Gary Brown

Hugh Cameron

Don Good

Frank Flanagan

Adam Sprague

Jeff Hamilton

Gary Stairs

Susan Rouse

Brian Trenholm, Grant Thornton - Auditor

Dan Koncz

Laura Arnold

Tammy Hayes

Dan Coleman

Weldon LeBlanc

Jennifer Cox

Gail Steeves

Kristin O'Donnell

Dennis Walsh, Delta Hotels

Stephanie Shipley, Delta Hotels

Mayor Less Hull

### **REGRETS:**

Tim Kairns

Paul Leger

Margaret Bannister

Patricia Donnelly

Suzanne Gregg

Ellen Saunderson

Bridget O'Leary

Colin Tucker

Rivers Corbett

## **1. WELCOME & CALL TO ORDER**

The 2000-2001 Annual Meeting of the Fredericton Chamber of Commerce was called to order by President, Marjorie Tomlinson, at 4:10 p.m. in the Victoria Room at the Sheraton Fredericton Hotel.

**2. APPROVAL OF THE MINUTES OF PREVIOUS MEETING (May 23<sup>rd</sup>, 2000)**

**A motion to approve the minutes of the May 23<sup>rd</sup>, 2000 Annual Meeting, was presented by Dave McIlveen and seconded by Gary Brown. Motion carried.**

**3. REPORT OF THE AUDITOR - Brian Trenholm, Grant Thornton**

Brian Trenholm of Grant Thornton noted that the Auditor's Report was distributed in the Board packages. Brian highlighted the details of the larger accounts, the assets and the financial position, and noted that the last 2 pages explain most everything.

**A motion to approve the 2000-2001 audited financial statements was made by Mac MacFarlane and seconded by Hugh Cameron. Motion carried.**

**4. APPOINTMENT OF THE AUDITOR FOR 2001-2002**

**Don Good presented a motion to appoint Brian Trenholm of Grant Thornton as the Auditor for the Chamber for 2001-2002. Les Smith seconded the motion. Motion carried.**

**5. REPORT OF THE GENERAL MANAGER – Weldon LeBlanc**

- Weldon highlighted some of the Chamber's internal and external focuses for the year. Internally, Weldon touched on the event review, increasing members awareness of benefits, and the direct debit for dues that the Membership Marketing Committee is working on implementing. Externally; Economic Development through partnerships with GFEDC, DFBN, MSBDA, and the City of Fredericton; Education component of the Chamber; Advocacy; and Networking.
- Weldon highlighted some of the Chamber's achievements over the past year such as; a very successful Business Excellence Awards; and the continued growth and evolution of the web site, which is becoming more and more interactive.
- In closing, Weldon thanked the staff, the Board of Directors and especially Marjorie, for attending so many events and functions, and for all of their hard work over the past year; and Weldon wished Mac good luck in the year to come as he implements his vision of improved communication and advocacy for the Chamber.

**6. REPORT OF THE NOMINATING COMMITTEE – Dave McIlveen**

Marjorie, Mac, Les and Dave who formed the Nominating Committee. Dave explained to everyone that in recent years, the time commitment of the President has increased more and more; and the committee recommends that some duties are delegated to other members of the Executive committee and Board, yet maintaining the high profile of the Chamber President. The second recommendation of the Nominating Committee is to mention the company name along with the individual each time someone is recognized. Dave concluded by listing the Executive Committee, the returning Directors and the in-coming Directors (who were asked to stand).

The 2001-2001 Executive Committee will consist of the following:

*Mac MacFarlane, President, Investors Group*

*Les Smith, 1<sup>st</sup> Vice President, Hardy Appraisals*

*Don Good, 1<sup>st</sup> Vice President, ADI Group Inc.*

*Marjorie Tomlinson, Past President, Prudential River Realty*

*Ken Savage, Treasurer, KPMG Chartered Accountants*  
*Patricia Donnelly, Executive Member, The CCL Group Inc.*  
*Hugh Cameron, Executive Member, Stewart McKelvey Stirling Scales*

Beginning the second year of their two year term are:

*Jeff Hamilton, Kwik Kopy Printing*  
*Paul Leger, Plazacorp Retail Properties*  
*Tim Kairns, Precise Planning & Analysis*  
*Adam Sprague, BrunNet Inc.*  
*Margaret Bannister, Chalmers Hospital Foundation*  
*Ron Forsythe, NB Tel (replacing Ellen Saunderson)*

The following Board members were recommended for a two year term:

*Frank Flanagan, City of Fredericton*  
*Laura Arnold, Regent Mall*  
*Dan Coleman, UNB Faculty of Administration*  
*Rivers Corbett, Rent-A-Chef*  
*Tammy Hayes, United Parcel Service*  
*Dan Koncz, Second Cup*  
*Susan Rouse, Marba Gallery of Fine Art*  
*Gary Stairs, LearnStream Inc.*

**A motion to approve the above named individuals to the position indicated was presented by Dave McIlveen and seconded by Ken Savage. Motion carried.**

#### **7. REPORT OF THE OUT-GOING PRESIDENT - Marjorie Tomlinson**

Marjorie advised everyone that her out-going President's report was included in the Chamber's Annual Report that is include in the packages handed out. Marjorie explained that she would like to reinforce that over the past year the Chamber has put a lot of focus on advocacy; and despite seeing two Municipal elections, one Provincial election and 1 Federal election recently, the Chamber has managed to settle a number of issue that have been worked on for quite some time. Marjorie went on to say that the networking functions that the Chamber has held over the pat year have helped greatly in bringing the Chamber to a positive financial position this fiscal year. The goal at the beginning of the year was to achieve a balanced budget - and through hard work, the Chamber ends the year in a positive financial position. Marjorie closed by thanking the staff and Board of Directors for their hard work over the past year and wished Mac good luck in the up-coming year.

#### **8. RECOGNITION OF OUT-GOING DIRECTORS**

All out-going Directors were thanked for putting in a very busy two year term with the Chamber. The out-going directors (Gary Brown, Dave McIlveen, Bridget O'Leary, Ellen Saunderson, and Suzanne Gregg) were called forward and presented with a certificate of appreciation. Ellen, Bridget and Suzanne we unable to attend the meeting.

**9. SPECIAL PRESENTATIONS**

Marjorie wanted to present Tim Cairns with a gift certificate for having perfect attendance at the Board meetings this past year - but he was also unable to attend the meeting. Marjorie noted that Jeff Hamilton, Frank Flanagan, Adam Sprague and Suzanne Gregg only missed one meeting.

For the award to the Director who has attended the most function, events, etc. over the past year - it was a tie between Jeff Hamilton and Hugh Cameron; each was given a small gift.

Marjorie presented each staff person with a small token of her appreciation for their hard work and support over the past year.

**10. REPORT OF THE IN-COMING PRESIDENT -Mac MacFarlane**

Mac began by reading parts of his article in the Chamber Annual Report. Mac then touched on a couple of key points he wanted to stress to the new directors in attendance; 1) Issues - Mac advised the new Directors that very seldom will they ever see an important issue settled over the course of one term. Most issues are on-going for possibly several years, the Airport is an example. Mac listed the following as being some of the more important issues the Chamber is working on currently; Economic Development (IT), UNB maintaining their National Status, Airport, and Region 3/Stan Cassidy Centre 2) Partnering - Mac feels the Chamber needs to develop stronger partnerships with UNB and GFEDC. 3) Communication - the Chamber will be reviewing it's communication to Directors, to the members, to the public and to all level of government

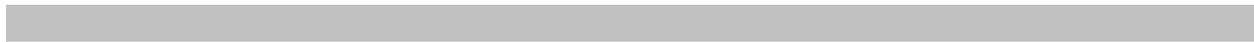
**11. NEW BUSINESS**

Marjorie called Mayor Hill forward to swear in the new Directors. All new Directors in attendance were called forward and asked to place their hands on the bible and repeat the Director's oath; following this Mac presented each with a Chamber lapel pin.

Marjorie welcomed all new Directors to the Chamber; and encouraged everyone to attend the Annual Banquet on May 30<sup>th</sup>, at that time Mac will be sworn in.

**12. ADJOURNMENT**

A motion to adjourn the meeting was made and the meeting was adjourned at 4:55 p.m.



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Signed

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Dated